



Berthoud Local Farmers' Market

Vendor Registration Form - 2018

Name _____ Business Name (if applicable): _____

Address _____

City _____ State _____ Zip _____

Email _____

Main Phone _____ 2nd Phone (if applicable) _____

Registration Fees: are a combination of Booth Fees, Attendance Deposit, and a Percentage of Gross Sales. The Deposit may be refundable – see Rules & Regs.

Booth Fee + Deposit: Collected at Registration

	Booth Fee	Deposit
• Full Season 6/23/18 – 9/29/18 (dates you will miss? _____) <input type="checkbox"/>	\$150	+ \$50
• Half – up to 8 dates _____, _____, _____, _____, _____, _____, _____, _____ <input type="checkbox"/>	\$90	+ \$30
• Community Dates – up to 4 dates – circle: <u>6/23</u> , <u>7/28</u> , <u>8/25</u> , <u>9/29</u> <input type="checkbox"/>	\$75	+ \$30
• Single Vendor – 1 date _____ (6/23 and 9/29 are not available) <input type="checkbox"/>	\$30	NA

Percentage of Gross Sales: Collected at the end of each market day

- Farmer / Rancher / Beekeeper: Organizations that personally raise livestock / grow produce from their own labors to bring to market. 2%
- All other Vendors: Includes other food vendors – organizations who purchase ingredients for their products, as well as all artisans and service providers. 4%

Liability Insurance: I have liability insurance and have attached a certificate naming an additional insured as “Berthoud Local, PO Box, 1331, Berthoud, CO 80513”.

Products you plan to sell

Do you sell prepared foods regulated by the Colorado Department of Health? _____ (If yes, a copy of your certification must accompany this form, and your Colorado Cottage Food Producers Safety Training certificate and placard must be in your booth on day of sale).





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Sales Taxes: I agree to collect and pay all required sales tax.

Vendors who opt to use the Berthoud Local tax collecting and reporting service, agree to pay a 1 time setup fee of \$20, and to remit to Berthoud Local the City, County and State sales taxes due on their sales at the end of each market day.

- I will be collecting and paying sales taxes to the State of Colorado.
Town of Berthoud Sales Tax License #: _____

- I opt to use the Berthoud Local tax collecting and reporting service. \$20
- AND I will remit a service fee equal to a % of my sales at the end of each market to cover sales taxes. Food vendors: 3.6%
Artisans and Food/Artisan mix: 7%

Rules & Regulations

- I agree to comply with the Berthoud Local Farmers Market Rules & Regulations – 2018. If this document is available on the Berthoud Local website if you did not receive a copy: <http://berthoudlocal.org/wp-content/uploads/2018/03/BLFM-Rules-and-Regs-2018.pdf>

Location: Fickel Park, Berthoud

Giftbasket Donations: I agree to donate product / gift certificates to the gift basket each week. Nonperishable goods will be collected at my first market, perishable items will be collected the day they are to be included in the basket. Vendors signing up for :

- Full Season: 5 items
- Half Season: 3 items
- Community Days: 2 items
- Single Vendor: 1 item

In consideration of my participation in the Berthoud Local Farmers Market, I agree with the above information and agree to operate my booth in a safe and sensible manner. I further agree to comply with all governmental and/or health department regulations pertaining to the sale of the products I offer. I understand and agree that any infraction which is not immediately corrected may bar me from further participation in the current or future market dates. I agree to hold harmless Berthoud Local and the Berthoud Local Farmers Market and/or the Town of Berthoud from any action, damage or injury which I may sustain while participating in the Berthoud Local Farmers Market. By signing below I understand that I hold harmless Berthoud Local, the Berthoud Local Farmers Market, and/or the Town of Berthoud for any action, damage, illness or injury that is a result of my product.

The Berthoud Local Farmers Market reserves the right to cancel the Market due to Acts of God, weather or other unforeseen events that may jeopardize the health and safety of the public.

Signed this ____ day of _____ 2018 Vendor Signature _____

Mail forms and checks made to: Berthoud Local to Berthoud Local, PO Box 1331, Berthoud, 80513

OR – Email forms to berthoudlocal@gmail.com AND

Purchase your booth with a CC through our website: <http://berthoudlocal.org/shop/>